



**State Common Entrance Test Cell,
Government of Maharashtra**



**Online Registration For
MAH-MBA/MMS CET-2022**

User Manual (English)

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User – ✓ Checklist.

Below is the list of documents that candidates should keep ready while using MAH-MBA/MMS CET-2022 - Online Registration portal.

A) Mobile Number:

– Valid mobile number is required for the registration of the user in the system.

B) Email ID:

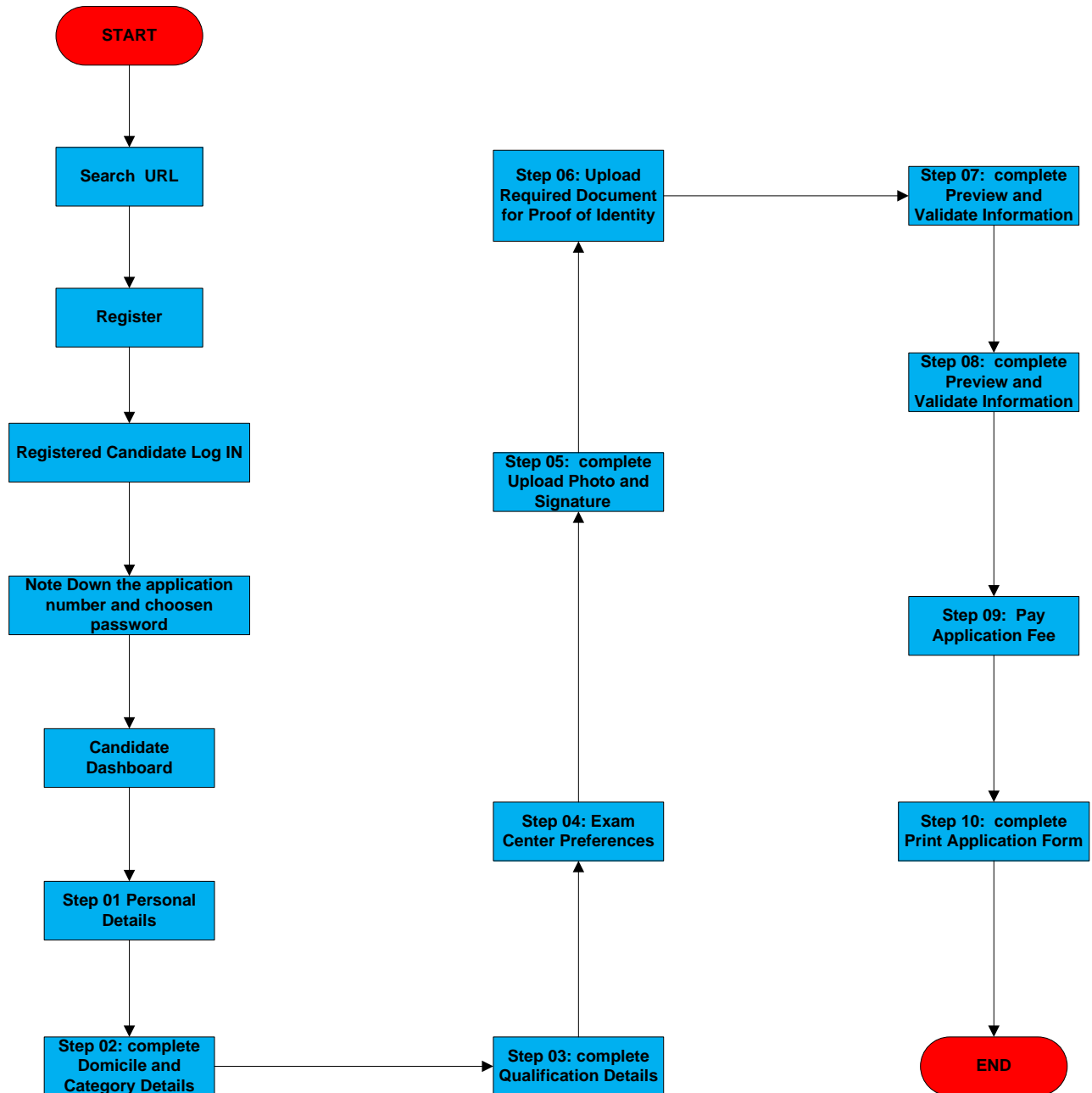
– Valid Email ID is required for the registration of the user in the system.

C) Documents: (Photograph & Signature)

– Scanned copy of the photograph in JPEG/JPG format Max size 50kb.
(Dimensions: breadth 3.5 CMS * height 4.5 CMS)

– Scanned copy of signature in JPEG/JPG format Max size 50kb.
(Dimensions: breadth 3.5 CMS * height 1.5 CMS)

Application Process Flow



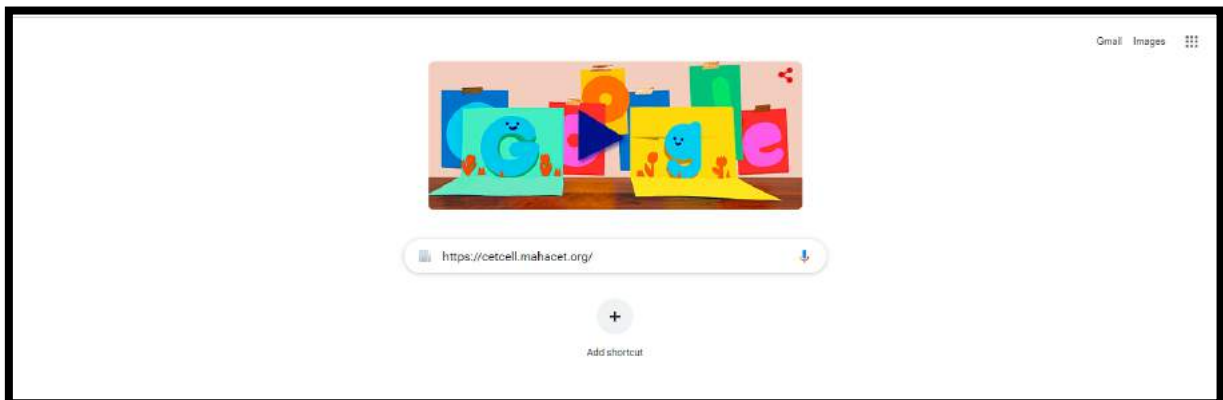
Step I: New Registration (1st time user)

A) Open Internet Browser (Google Chrome / Mozilla Firefox / Internet Explorer version 9 or higher)

B) Go to the address bar and type the URL:

https://cetcell.mahacet.org/CET_landing_page_2022/

and press Enter to open Online Registration For MAH-MBA/MMS CET-2021.



Then the candidate should click on MAH-MBA / MMS CET-2022 as shown below,

Now candidates can register themselves by clicking on the "New Registration" button on the home page as highlighted below.

- ❖ Please read the pre-requisite for the MAH-MBA/MMS CET-2022 exam, then the candidate needs to click on the "I Accept and Proceed" highlighted button as shown below,

Pre-Requisite for MAH-MBA/MMS CET-2022 / एमएचएम-एमबीए/एमएमएस सीईटी 2022 परीक्षेसाठी पुनर्पडित अट

- Eligibility for Appearing Online MAH-MBA/MMS CET 2022 :- Passed minimum Three-year Duration Bachelor's Degree awarded by any of the Universities recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) or its equivalent; OR Appeared for the final year examination of any Bachelor's degree to be awarded by any of the Universities recognised by University Grants Commission or Association of Indian Universities in any discipline.
- Maharashtra State Candidate MUST clearly mention the Category, in case of reservation (Such as- SC/ST/OBC/VJ/DT-NT(A)/NT(B)/NT(C)/NT(D)/SBC/PWD/etc). Candidate must possess valid documents like Caste Certificate, Caste Validity Certificate and Non Creamy Layer Certificate as is applicable (valid up to 31st March 2023).
- Fees:- For General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS) Candidates :Rs. 1000/-
- For Candidates of Backward class categories [SC/ST/OBC/VJ/DT-NT(A)/NT(B)/NT(C)/NT(D)/SBC/EWS/PWD Candidates from Maharashtra State etc] : Rs. 800/-
- All PWD candidates belonging to Maharashtra State will be charged Rs. 800/-
- Please read the User Manual and Information Brochure before filling the **CBT (Computer Based Test)** online registration form and application form. Candidate should verify the application before finally submitting and making payment.
- Candidates should use their active E-mail ID and Mobile Number for the registration of MAH-MBA/MMS-CET 2022. Candidate should keep their E-mail ID and Mobile Number active till the process of CET and Centralised Admission is over.
- The submitted and fees paid applications will not be edited. Hence candidates are advised to verify the filled in details before making payment.
- Please do not share your Application No, Password and OTP with anybody.
- Please Use Good Quality Photograph, Signature and Document for Proof of Identity Images for Uploading.
- Candidates are advised to Visit official www.mahacet.org website for latest Notifications.
- Candidate can use Only one Mobile No and E-mail ID for One Application Form.**
- एमएचएम-एमबीए / एमएमएस सीईटी 2022 पात्रता :- कनिष्ठकनी 50 % गुणांसह कोणत्याही शाखेत विद्यापीठ अंदाजना आयोग किंवा भारतीय विद्यापीठांच्या असोसिएशनने मान्यता दिलेल्या कोणत्याही विद्यापीठातून किमान तीन वर्ष कालावधी पदवीधर पदवी उत्तीर्ण (कनिष्ठकनी 45% गणांसहगीय पदवीधरील उमेदवार आणि अपंग व्यक्ती केवळ महाराष्ट्र राज्यवासी) किंवा त्याच्या समकक्ष वास्तविक; किंवा कोणत्याही विषयात विद्यापीठ अंदाजना आयोग किंवा भारतीय विद्यापीठांच्या असोसिएशनने कोणत्याही शाखेत मान्यता दिलेल्या कोणत्याही विद्यापीठातून पदवीधर झालेल्या पदवीधरा अंतिम वर्षाची परीक्षेला बसणारे सर्व उमेदवार पात्र असतील.
- एमएचएम सीईटी 2022 ऑनलाईन परीक्षेसाठी अर्ज करणाऱ्या उमेदवाराचे एच.एस.सी. किंवा समकक्ष परीक्षा उत्तीर्ण केलेली असावी किंवा 12वी/समकक्ष परीक्षा दिलेली असावी.
- संवर्ग निहाय आरक्षणसाठी महाराष्ट्र राज्यातील उमेदवारांनी स्वतःचा संवर्ग स्पष्टपणे नमूद करावा. (अनुसूचित जाती / अनुसूचित जमाती / इतर मागास वर्ग / अटव्या व विमुक्त जमाती (बी.टी.-एम.टी.(ए) / एम.टी.(बी) / एम.टी.(सी) / एम.टी.(डी) / विशेष मागास वर्ग या उमेदवारांकडे अपेक्षित संवर्गाचे जात प्रमाणपत्र, जात वैधता प्रमाणपत्र आणि उमेदवार उल्लेखित उद्भव गटामध्ये मोडत नसल्याचे प्रमाणपत्र जे दिनांक 31 मार्च 2023 पर्यंत वैध आहे, अशाचे आवश्यक आहे.
- विध्यांग उमेदवारांजलक दिव्यांगत्वाचे किमान 40 टक्के किंवा अधिक असे प्रमाणपत्र असावे आवश्यक आहे.
- एमबीए/एमएमएस सीईटी 2022 शुल्क- महाराष्ट्र राज्यातील शुल्का संवर्गातील उमेदवार व महाराष्ट्र राज्याबाहेरील सर्व संवर्गांच्या उमेदवारांसाठी साधारण प्रवर्गाच्या उमेदवारांसाठी (ओ.एस.एस.) रु. 1000/-
- महाराष्ट्र राज्यातील मागासवर्गीय पदवीधरील उमेदवारांसाठी (अनुसूचित जाती / अनुसूचित जमाती / इतर मागास वर्ग / अटव्या व विमुक्त जमाती (बी.टी.-एम.टी.(ए) / एम.टी.(बी) / एम.टी.(सी) / एम.टी.(डी) / विशेष मागास वर्ग / आधिकारपदा मागासवर्ग / महाराष्ट्र राज्यातील दिव्यांग उमेदवार) रु. 800/-
- उमेदवारांनी कृपया **संगणक आधारित चाचणीचा** ऑनलाईन नोंदणी अर्ज भरण्यापूर्वी गाहिती पुस्तिका काळजीपूर्वक वाचावी.
- ऑनलाईन भरलेला अर्ज काळजीपूर्वक तपासून नंतरच अर्जाचे शुल्क अदा करावे. एकदा ऑनलाईन शुल्क अदा केलेल्या अर्जात बदलेली गाहिती उमेदवारांना दुरुस्त करता येणार नाही आणि ती गाहिती उमेदवारांवर घेऊनकाढक राहील.
- ऑनलाईन अर्ज भरण्यासाठी उमेदवारांचा स्वतःचा भुगणधनी कमांक आणि ईमेल आय डी असावे आवश्यक आहे. प्रवेश प्रक्रिया पूर्ण होई पर्यंत उमेदवारांचे स्वतःचा भुगणधनी कमांक आणि ईमेल आय डी बदलू नये.
- कृपया आपला आयडिफिकेशन नंबर, पासवर्ड आणि ओटीपी कोणत्याही देऊ नका.
- कृपया छायाचित्र, स्वाक्षरी आणि ओळखपत्र योगल्या प्रतीचे अपलोड करा.
- उमेदवारांनी अधिक गाहितीसाठी तसेच नवीन सूचनाकरिता www.mahacet.org या अधिकृत संकेतस्थळा ला भेट द्यावी.

- ❖ After opening the online registration form, the candidates should first Enter their Full Name (As Printed on SSC/HSC Marksheet) minimum Two (2) words are mandatory, Enter Father's Name (FIRST NAME ONLY), Mother's Name (FIRST NAME ONLY), select Gender and confirm the Selected Gender (Both has to be same), Select Marital Status and Date of Birth, Religion, Region, Mother Tongue, Annual Family Income (Optional), and Nationality, etc. All the information needs to be filled correctly. As Shown Below,

The screenshot shows the online registration form for MAH-MBA/MMS CET-2022. The form is titled 'Registration Details' and includes a sidebar with 'Login Links' and 'Important Links'. The main form fields are:

- Candidate's Full Name (As Printed on SSC/HSC Marksheet): RATHOD LAXMAN CHANDRASHEKHAR
- Father's Name (First Name Only): CHANDRASHEKHAR
- Mother's Name (First Name Only): SANGEETA
- Gender: Male
- Confirm Your Gender: Male
- Marital Status: UnMarried
- Date Of Birth (DD/MM/YYYY): 15/10/1994
- Religion: Hindu
- Region to which you belong? (उत्तरांचल कोशाला बांगलाच राहुतली आहु?): Rural
- Annual Family Income (वारुषल कुलकुलल अरुवल): 450,001 - 5,00,000 (Optional)
- Mother Tongue (मातृभाषा): Marathi
- Nationality (राष्ट्रीयता): Indian

- ❖ Permanent Address: the candidate has to enter the home address, State, District, Taluka, Village, and Pin Code.

Important Links Important Dates Contact Us	Permanent Address			
	Address Line 1 पत्ता ओळ 1	Shree Nivas Villa,		Note : Maximum allowed length for each row is 50 characters.
	Address Line 2 पत्ता ओळ 2	Shashini Nagar, Yerawade		
	Address Line 3 पत्ता ओळ 3	Pune		
	State राज्य	Maharashtra	District जिल्हा	Pune
	Taluka तालुका	Pune City	Village गाव	Pune (CB)
	PIN Code पिन कोड	411008		

- ❖ Address for correspondence: the candidate has to enter the address for correspondence, State, District, Taluka, Village, and Pin Code.

Important Dates Contact Us	Address for Correspondence [Same as Permanent Address <input]<="" td="" type="checkbox"/>			
	Address Line 1 पत्ता ओळ 1	Nivas Villa,		Note : Maximum allowed length for each row is 50 characters.
	Address Line 2 पत्ता ओळ 2	Ram Nagar, Yerawade		
	Address Line 3 पत्ता ओळ 3	Pune		
	State राज्य	Maharashtra	District जिल्हा	Pune
	Taluka तालुका	Pune City	Village गाव	Pune (CB)
	PIN Code पिन कोड	411008	Telephone No दूरधनी क्रमांक	

- ❖ If the Permanent and correspondence address of the candidate is same then, the candidate can copy the above entered personal address by clicking on the check box as shown below (personal address will be copied as entered above)

Home Admin Login Registered Candidate Login Important Links Important Dates Contact Us	Address for Correspondence [Same as Permanent Address <input]<="" checked="" td="" type="checkbox"/>			
	Address Line 1 पत्ता ओळ 1	Shree Nivas Villa,		Note : Maximum allowed length for each row is 50 characters.
	Address Line 2 पत्ता ओळ 2	Shashini Nagar, Yerawade		
	Address Line 3 पत्ता ओळ 3	Pune		
	State राज्य	Maharashtra	District जिल्हा	Pune
	Taluka तालुका	Pune City	Village गाव	Pune (CB)
	PIN Code पिन कोड	411008	Telephone No दूरधनी क्रमांक	

The candidates are required to fill in the correct information, as the candidates will receive contact/correspondence/instructions based on the entered information.

Note:

One Time Password (OTP) will be sent to the mobile number given below for activation of your login.

Kindly make sure that mobile number is correct. This mobile number will be used for all future communications.

Candidate can use one Mobile No and E-mail ID for One Application Form

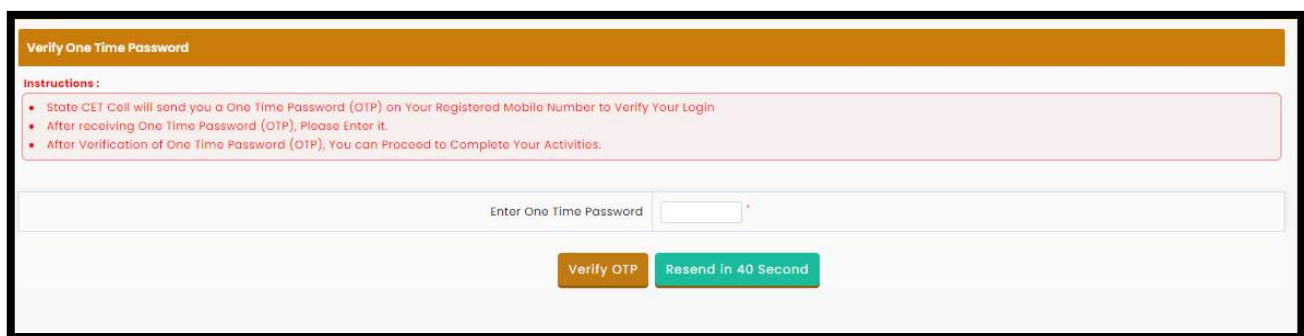
- ❖ The candidate has to enter the mobile and Email. (Candidate can use Only one Mobile No and E-mail ID for One Application Form.)
- ❖ The candidates have to enter the password twice (Same) as per the instructions given on the screen to create the Application Number.

The screenshot displays a web form for creating a user account. At the top, a red banner contains the following text: "One Time Password (OTP) will be sent to the mobile number given below for activation of your login. Kindly make sure that mobile number is correct. This mobile number will be used for all future communications. Candidate can use one Mobile No for One Application Form." Below this, there are two input fields: "Mobile No" (with the Hindi label "संलग्नावली क्रमांक") and "E-Mail ID" (with the Hindi label "ई-मेल आईडी"). The "E-Mail ID" field contains the text "215000007". Below these fields is a section titled "Choose Password" with a green header. Inside this section, a red box lists the password policy: "The Password must be as per the following Password policy:" followed by five bullet points: 1. Password must be 8 to 13 character long. 2. Password must have at least one Upper case alphabet. 3. Password must have at least one Lower case alphabet. 4. Password must have at least one numeric value. 5. Password must have at least one special characters eg. !@#%&*~-. Below the red box, there are two input fields: "Choose Your Password" (with the Hindi label "अपना पासवर्ड चुनें") and "Confirm Password" (with the Hindi label "आपका पासवर्ड पुनः दर्शाएं"). Both fields contain masked characters. At the bottom of the form is a blue button labeled "Save & Proceed >>>". On the left side of the form, there is a sidebar with a blue header "Important Links" and two links: "Important Dates" and "Contact Us".

❖ Then click on **“Save and Proceed”** button as highlighted in above

❖ **OTP Verification:**

State CET Cell will send you a One Time Password (OTP) on Your Registered Mobile Number to Verify Your Login. After receiving One Time Password (OTP),



Please Enter it. and click **“Verify OTP”**. After Verification of One Time Password (OTP), You can Proceed to Complete Your Activities. If candidate does not receive OTP on your entered mobile number, click on **"Resend OTP"** button and try again after the waiting time ends by clicking on **“Resend”** button. **Application Number:** After verification of OTP, the Candidates will be given an **“Application Number”** Generated by a computer system.

Click on **'Proceed to complete application form'** button as shown below.

Instructions

Registered Successfully for MAH-MBA/MMS CET Academic Year 2022-23

Application No. : 225000033

Important Instruction :

1. Please note down system generated Application No. and chosen Password for all future logins.
2. Candidate is advised not to disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate.
3. Candidate can change his/her passwords after login, if desired.
4. Candidate should remember to log out at the end of their session so that the particulars of the candidate cannot be tampered or modified by unauthorized persons.
5. Candidate can reset Password using a verification code sent via text message (SMS) to Candidate's Registered Mobile No.
6. Application No. has been sent to Candidate's Registered Mobile Number.

[Proceed to Complete Application Form >>>](#)

Note:

1. Please note down system generated Application No. and chosen Password for all future logins.
2. Candidate is advised not to disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate.
3. Candidate can change his/her passwords after login, if desired.
4. Candidate should remember to log out at the end of their session so that the particulars of the candidate cannot be tampered or modified by unauthorized persons.
5. Candidate can reset Password using a verification code sent via text message (SMS) to Candidate's Registered Mobile No.
6. Application No. has been sent to Candidate's Registered Mobile Number

Step 02: Forgot Application number:

If Applicant has already registered and if he/she has forgotten his/her Application Number then it can be retrieved using I Can't Access My account on log in screen

Steps 01: -click on “I Can’t Access My account” on log in screen as shown below,

Home
Admin Login
Registered Candidate Login
Important Links
Important Dates
Contact Us

Registered Candidate Sign In

Application No. : bathod330@gmail
Password :
Sign In

[Can't access my account?](#)

Instructions :

1. The Candidate who is already registered should enter Application No. and Password.
2. Candidate should note down the Application no and the Password in the diary and keep it in the safe custody.
3. In case candidate forgets his / her Application No. / Password, he / she can retrieve it by using "I can't access my account?".
4. Candidate is advised NOT TO disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate by anybody.
5. Only Authorised and Bonafide users are legally allowed to proceed further.
6. Your IP Address and other information will be captured for security reasons by the system.
7. You are deemed to have read and accepted the instructions when you proceed further.

Step 2: Select I forgot my Application No and click on “Continue”.

Home
Admin Login
Registered Candidate Login
Important Links
Important Dates
Contact Us

Having trouble signing in?

Please Select

☐ I forgot my Password.

☐ I forgot my Application No.

CONTINUE

Step 4: Enter the following Information

Enter Candidate's Name (Full name as per SSC/HSC Marksheet)

Enter Father's Name (First Name Only)

Enter Mother's Name (First Name Only)

Enter DOB (DD/MM/YYYY) (Candidates Date of Birth)

Home
Admin Login
Registered Candidate Login
Important Links
Important Dates
Contact Us

Forgot Application No.?

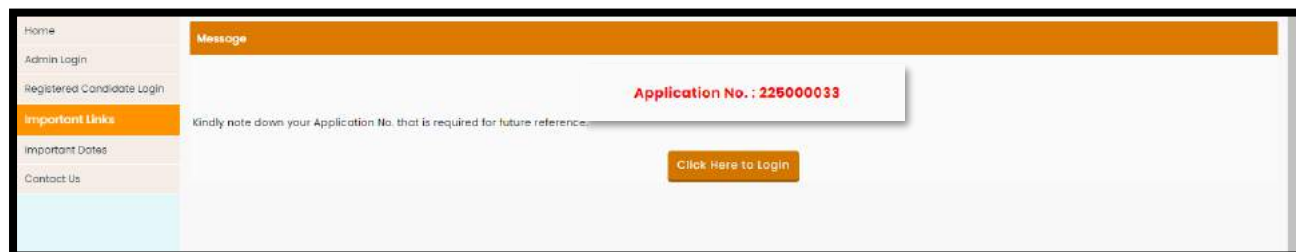
Enter the following information

Candidate's Name : RATHOD LAXMAN CHANDRA
Father's Name : CHANDRASHEKHA
Mother's Name : SANSIETA
DOB (DD/MM/YYYY) : 15/10/1994

SUBMIT

After entering all the details click on “Submit” button

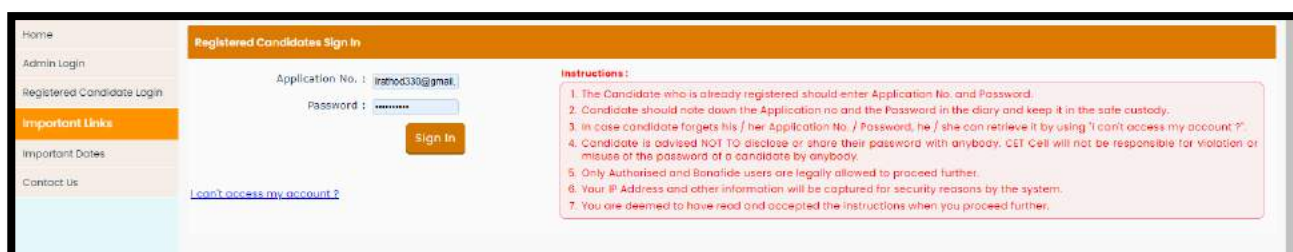
Step 6: Kindly note down your Application No. that is required for future reference. And click on “Click here to login” button.

A screenshot of a web application interface. On the left is a vertical navigation menu with links: Home, Admin Login, Registered Candidate Login, Important Links (highlighted in orange), Important Dates, and Contact Us. The main content area has an orange header bar with the word "Message". Below it, a white box displays "Application No. : 225000033" in red text. Below this box, a message says "Kindly note down your Application No. that is required for future reference." and a button labeled "Click Here to Login" is visible.

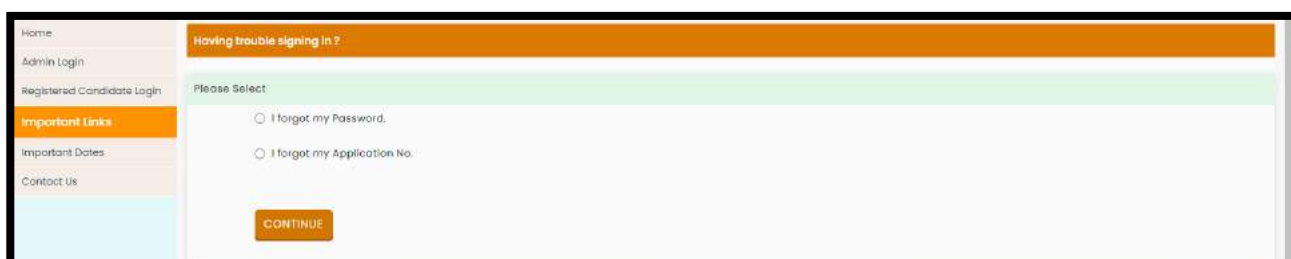
Step 03: Forgot Password

If the candidate has already registered and he/she has forgotten his/her application password then it can be retrieved using the **“I Can’t Access My Account”** on the login screen

Steps 01: -click on “I Can’t Access My account” on log in screen

A screenshot of the "Registered Candidates Sign In" page. The left navigation menu is the same as in the previous screenshot. The main content area has an orange header bar with "Registered Candidates Sign In". Below it, there are input fields for "Application No. : jraned333@gmail" and "Password : ", followed by a "Sign In" button. A link "[I can't access my account ?](#)" is below the password field. To the right, a box titled "Instructions:" contains a list of 7 points regarding candidate registration and password security.

Step 2: Select I forgot my Password and click on “Continue”

A screenshot of the "Having trouble signing in?" page. The left navigation menu is the same. The main content area has an orange header bar with "Having trouble signing in?". Below it, a green box says "Please Select:". There are two radio button options: "I forgot my Password." and "I forgot my Application No.". A "CONTINUE" button is at the bottom.

Step 3: Enter the following Information & click on “Submit”

Enter Application No.

Enter DOB (DD/MM/YYYY) (Candidates Birth Date)

The screenshot shows a web interface for resetting a password. On the left is a sidebar menu with links: Home, Admin Login, Registered Candidate Login, Important Links (highlighted in orange), Important Dates, and Contact Us. The main content area has an orange header bar with the text 'Reset password using verification code sent via text message (SMS)'. Below this is a light green bar with the instruction 'Enter the following Information'. The form contains two input fields: 'Application No.' with the value '215800022' and 'DOB (dd/mm/yyyy)' with the value '15/10/1994'. At the bottom of the form are two orange buttons: '<<< Back' and 'SUBMIT'.

Step 6: Candidate will receive OTP on registered Mobile number (Mobile Number will be displayed on Screen.

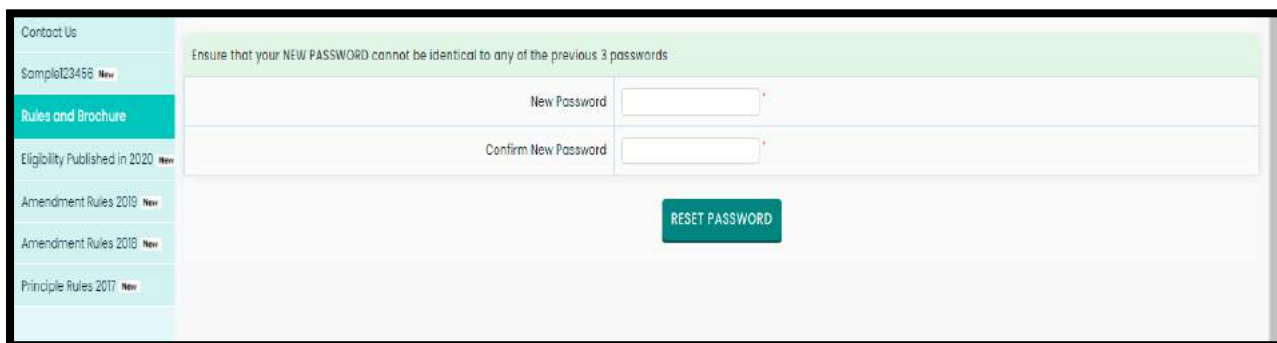
The screenshot shows the same web interface as the previous step. The orange header bar still says 'Reset password using verification code sent via text message (SMS)'. The light green bar now says 'CET Cell will sent One Time Password (OTP) via SMS to following Mobile Number.'. Below this, the 'Registered Mobile Number : 737***453' is displayed in red text. At the bottom of the form is a single orange button labeled 'CONTINUE'.

Step 7: click on “Continue” to enter and verify the OTP

The screenshot shows the same web interface. The orange header bar now says 'Reset password using One Time Password (OTP) sent via SMS'. The light green bar says 'CET Cell just sent a One Time Password (OTP) via SMS to your Registered Mobile Number.'. The form has a single input field labeled 'Enter One Time Password (OTP)'. Below the input field is an orange button labeled 'CONTINUE'. At the bottom of the form, there is a red note: 'Note : Didn't get the text message? Sometimes it can take up to 15 minutes. If it's been longer than that, try using a different way to get into your account.'

Step 8: Once OTP Verified then, candidate needs to enter password and Re-enter password in Confirm password to confirm. To Set the New password kindly click on “RESET PASSWORD” button.

(Enter new Password. Password must be at least 8 characters long and must contain at least one capital alphabet, one small alphabet, one number & one special character.)

A screenshot of a web application's password reset interface. On the left is a vertical sidebar with links: 'Contact Us', 'Sample123456 New', 'Rules and Brochure', 'Eligibility Published in 2020 New', 'Amendment Rules 2019 New', 'Amendment Rules 2018 New', and 'Principle Rules 2017 New'. The main content area has a light green header with the text 'Ensure that your NEW PASSWORD cannot be identical to any of the previous 3 passwords'. Below this are two input fields: 'New Password' and 'Confirm New Password', each with a red asterisk indicating a required field. At the bottom center is a teal button labeled 'RESET PASSWORD'.

Step 04: Registered Candidates Sign in

After registering online, enter the application number generated by system and the chosen password while registering on the login screen and click on the “**Sign In**” button as shown below.

Registered Candidates Sign In

Application No. : 215000022

Password :

Sign In

[I can't access my account ?](#)

Instructions :

1. The Candidate who is already registered should enter Application No. and Password.
2. Candidate should note down the Application no and the Password in the diary and keep it in the safe custody.
3. In case candidate forgets his / her Application No. / Password, he / she can retrieve it by using "I can't access my account?".
4. Candidate is advised NOT TO disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate by anybody.
5. Only Authorised and Bonafide users are legally allowed to proceed further.
6. Your IP Address and other information will be captured for security reasons by the system.
7. You are deemed to have read and accepted the instructions when you proceed further.

Note:

1. The Candidate who is already registered should enter Application No. and Password.
2. Candidate should note down the Application no and the Password in the diary and keep it in the safe custody.
3. In case candidate forgets his / her Application No. / Password, he / she can retrieve it by using "I can't access my account?".
4. Candidate is advised NOT TO disclose or share their password with anybody. CET Cell will not be responsible for violation or misuse of the password of a candidate by anybody.
5. Only Authorized and Bonafide users are legally allowed to proceed further.
6. Your IP Address and other information will be captured for security reasons by the system.
7. You are deemed to have read and accepted the instructions when you proceed further.

❖ A total of 09 stages of application are shown on the candidate's login dashboard and out of them, the first stage that is Registration/Personal

Details has been completed and the remaining stages (From Step 2 to Step 9) are required for the candidates to complete. Also, a message about the current status of the application is displayed on the main page. To continue click on “Incomplete” button as Shown below (Start from Step

- ❖ If the candidate what's to make some changes in Registration/Personal Details then he/she needs to click on Step 01 “completed” as shown below

Important Links	Step ID	Step Details	Status
	Step 1	Registration/Personal Details	Complete
	Step 2	Domicile and Category Details	Incomplete
	Step 3	Qualification Details	Incomplete
	Step 4	Set Examination Center Preferences	Incomplete
	Step 5	Upload Photo and Signature	Incomplete
	Step 6	Upload Required Document for Proof of Identity	Incomplete
	Step 7	Preview and Validate Information	Incomplete
	Step 8	Pay Application Fee	Incomplete
	Step 9	Print Application Form	Incomplete

To complete the Step 2 the candidate, need to click on “Incomplete” tab,

Step 05: Domicile and Category Details

If the candidate or one of his parents is domiciled in the State of Maharashtra and possesses a domicile certificate of Maharashtra then the candidate has to select “Yes”. Otherwise, select “No”

Domicile and Category Details	
Domicile Details	
Do you belong to State of Maharashtra? आपण महाराष्ट्र राज्याचे रहिवासी आहात का?	<div>Yes</div> <div>-- Select --</div> <div>Yes</div> <div>No</div>
Category Details	

Category Details

Here the candidate is required to select the Category. According to the category, further questions will be asked to the candidate.

Category Details	
Category of candidate आपला जात संवर्ग निवडा	<div>Open</div> <div>-- Select Category --</div> <div>Open</div> <div>SC</div> <div>ST</div> <div>DT/VJ</div> <div>NT 1 (NT-B)</div> <div>NT 2 (NT-C)</div> <div>NT 3 (NT-D)</div> <div>OBC</div> <div>SBC</div> <div>-- Select --</div>
Your Annual Family Income कोटिवार्षिक वार्षिक उत्पन्न	Category to Which You
Do you want to Apply for EWS (Economically Weaker Section) Seats ? आपण ईडब्ल्यूएस (आर्थिकदृष्ट्या कमकुवत विभाग) जागांसाठी अर्ज करू इच्छिता?	
Enter Caste Name जातीचे नाव प्रविष्ट करा	
Select EWS Certificate (Eligibility Certificate for Economically Weaker Section) Status ईडब्ल्यूएस (आर्थिक दृष्ट्या दुर्बल घटक) प्रमाणपत्राची स्थिती निवडा	

If Candidate Selects Category as “Open” then Candidate is eligible for EWS that is Economically Weaker Section. If Candidate Select Category as “SC/ST/ DT/VJ/NT/1/2/3/OBC/SBC” then Candidate asked to provide the Status of Caste Certificate and Caste Validity if both documents are available at present time, then the candidate should select the option as “Available”

Category Details	
Category of candidate आपला जात संवर्ग निवडा	SC
Do you possess Caste Certificate आपल्याकडे जात प्रमाणपत्र आहे का?	-- Select --
Do you possess Caste Validity जात / जमात वैधता प्रमाणपत्राची स्थिती निवडा	-- Select --

Otherwise, if the candidate is applied to get the certificate, then the Candidate should Select the status as “Applied but not Received” and fill in the details.

Category Details	
Category of candidate आपला जात संवर्ग निवडा	SC
Do you possess Caste Certificate आपल्याकडे जात प्रमाणपत्र आहे का?	Available
Do you possess Caste Validity जात / जमात वैधता प्रमाणपत्राची स्थिती निवडा	Applied but Not Received
Caste / Tribe Validity Certificate Application Number जात / जमात वैधता प्रमाणपत्र अर्ज क्रमांक	
Caste / Tribe Validity Certificate Application Date जात / जमात वैधता प्रमाणपत्र अर्ज करण्याची तारीख	
Caste / Tribe Validity Certificate Issuing Authority Name जात / जमात वैधता प्रमाणपत्र निर्गमित केलेल्या प्राधिकारणाचे नाव	
Caste / Tribe Validity Certificate Issuing District जात / जमात वैधता प्रमाणपत्र निर्गमित केलेल्या जिल्ह्याचे नाव	-- Select District --
Name As Per Caste / Tribe Validity Certificate जात / जमात वैधता प्रमाणपत्रानुसार नाव	

if in case of the candidate has not applied or does not hold the required document then should select the status as “Not Applied

Category Details	
Category of candidate आपला जात संवर्ग निवडा	SC
Do you possess Caste Certificate आपल्याकडे जात प्रमाणपत्र आहे का?	Available
Do you possess Caste Validity जात / जमात वैधता प्रमाणपत्राची स्थिती निवडा	Not Applied

If the candidate selected Category as DT/VJ/NT/1/2/3/OBC/SBC” then the candidate will be asked to provide the status of Non-Creamy Layer Certificate valid up to 31 March 2023. If the candidate has an NCL certificate then the candidate should select the option as “Available” and if the candidate is Applied to get the NCL document should select “Applied but not Received”

If a candidate does not hold the certificate or not applied to get the NCL certificate in such case candidate should select NCL status as “Not Applied”

Do you have Non Creamy Layer Certificate valid up to 31 March 2023?
उच्चतम / प्रगत गटात मोडत अखिलेच्या प्रमाणपत्राची स्थिती विवदा

Are you Person With Disability ?
आपण दिव्यांग व्यक्ती आहात का?

-- Select --

- Select --
- Available
- Applied but Not Received
- Not Applied

Please Select Non-Creamy Layer Certificate Status.

Disability Status

If the candidate has a Disability, then the candidate has to select the type of disability from the drop-down list (at least a 40%). Otherwise, select “No” and select type.

Are you Person With Disability ?
आपण दिव्यांग व्यक्ती आहात का?

-- Select --

- Select --
- No
- Yes

Step 06: Qualification Details

In this stage of Online Registration For MAH-MBA/MMS CET-2022, the candidate is asked to fill in the graduation information.

If the candidate has completed his degree before the year 2022, then the candidates should select the graduation status as Passed as shown below and enter the graduation details

1. Select Graduation passing Year,
2. Select Course Duration
3. Select Graduation Branch /stream
4. Select the Graduation Marks Type and fill the graduation marks details

5. Click on “Save and Proceed” button for Next Stage of Online Registration For MAH-MBA/MMS CET-2022

Home

Registration/Personal Details

Domicile and Category Details

Qualification Details

Set Examination Center Preferences

Upload Photo and Signature

Upload Required Document for Proof of Identity

Preview and Validate Information

Pay Application Fee

Print Application Form

Qualification Details

Graduation / Equivalent Details

Graduation Status: ☒ Passed ☐ Appearing

Graduation Passing Year: 2021

Course Duration: 3

Graduation Branch /stream: B.Sc.

Graduation Marks Type: ☒ Percentage ☐ COPA

Qualification	Marks Obtained	Marks Out Of	Percentage	Awarded Class
Graduation	500	600	83.33	First Class

Save & Proceed >>>

If the candidate is appearing for his degree in the year 2022, then the candidates should select the graduation status as “Appearing “and enter the details following details

1. Select Course Duration
2. Select Graduation Branch /stream

Home

Registration/Personal Details

Domicile and Category Details

Qualification Details

Set Examination Center Preferences

Upload Photo and Signature

Upload Required Document for Proof of Identity

Preview and Validate Information

Pay Application Fee

Print Application Form

Qualification Details

Graduation / Equivalent Details

Graduation Status: ☐ Passed ☒ Appearing

Course Duration: 3

Graduation Branch /stream: B.Sc.

Graduation Marks Type: ☒ Percentage ☐ COPA

Save & Proceed >>>

Step 07: Exam Center Preferences

Specify your Preferences for MAH-MBA/MMS CET-2022 Examination Center

- ❖ First candidate needs to select state for examination Center.
If candidates select state, then the First preference will be locked on the respective capital (Except Maharashtra) of the state as shown below, (For example: If candidate select Karnataka as state, then first exam center automatically locked on the respective capital of that state like Bengaluru capital of Karnataka state)

Home

Registration/Personal Details

Domicile and Category Details

Qualification Details

Set Examination Center Preferences

Upload Photo and Signature

Upload Required Document For Proof of Identity

Preview and Validate Information

Pay Application Fee

Print Application Form

Exam Center Preferences

Specify Preferences for MAH-MBA/MMS CET-2022 Examination Center

Select State for MAH-MBA/MMS CET-2022 Examination Center: Karnataka

Select Exam Center at Preference Number 1: Bengaluru (Bangalore)

Select Exam Center at Preference Number 2: -- Select District --

Select Exam Center at Preference Number 3: -- Select District --

Select Exam Center at Preference Number 4: -- Select District --

Save & Proceed >>>

- ❖ Candidate can select the examination center preference from number 2, and 3,4. Then, Click on “Save & Proceed” button.

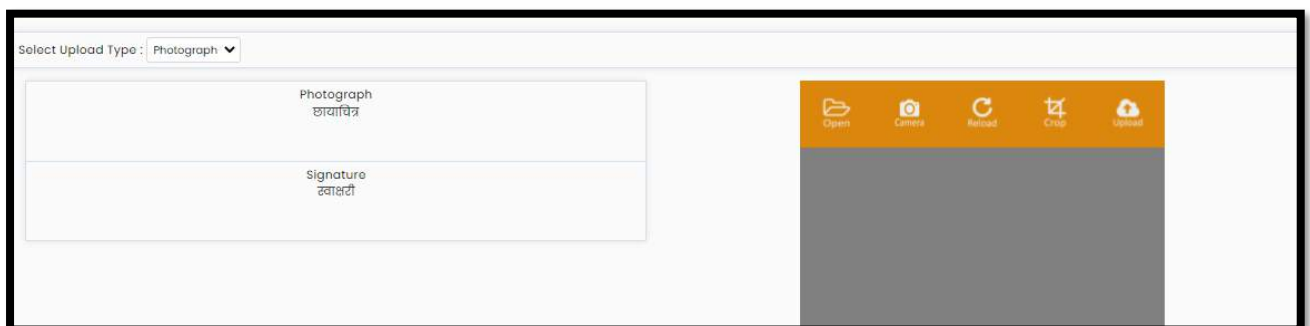
Step 08: Upload Photo and Signature

To Upload Photograph please follow mentioned Step below,
Step 1: click on “select the upload type”

Step 02: select the upload type “Photograph”



Step 03: Click on “Open” Button. And navigate the candidate photo and select.



- ❖ Step 04: To resize the selected photo, click on “Crop” Option/tab as shown below and crop the photo. Then, to upload the photo candidate needs to upload the photo candidate needs to click on Upload button. As shown.



- ❖ Uploaded Photograph of candidate will be displayed on screen.



The screenshot shows a web interface for uploading a photograph. At the top, there is a dropdown menu labeled "Select Upload Type :" with "Photograph" selected. Below this, there is a large rectangular area for the upload. In the center of this area, a photograph of a young man is displayed. Above the photo, the text "Photograph" and "छायाचित्र" (Chhayachitra) is shown. Below the photo, the text "Signature" and "हस्ताक्षरी" (Hastakshari) is shown. The photo itself has a caption that reads "CHALAK BAGAR BATISH" and "26-08-2018".

To Upload the Signature:

Similarly change the upload type and upload the signature

After uploading both Photograph and Signature Save need to click on Proceed button



The screenshot shows the same web interface as before, but now the "Select Upload Type :" dropdown menu is set to "Signature". The photograph of the candidate is still visible in the "Photograph" section. In the "Signature" section, a handwritten signature is displayed. At the bottom right of the interface, there is a button labeled "Save & Proceed >>>".

Step 09: Upload Required Document for Proof of Identity

In this the candidate needs to Upload Required Document for Proof of Identity one of the documents from the given dropdown to upload. As shown below

Home

Registration/Personal Details

Domicile and Category Details

Qualification Details

Set Examination Center Preferences

Upload Photo and Signature

Upload Required Document for Proof of Identity

Preview and Validate Information

Pay Application Fee

Print Application Form

Upload Required Document for Proof of Identity

Instructions :

- Please Use Latest Version Of **Google Chrome** or **Mozilla Firefox** To Upload Documents.
- File Types Allowed : **pdf, jpg, jpeg, png**
- Maximum File Size Allowed : **500 KB**
- Upload any One Document from the list displayed below for the Proof of Identity.
- Carry the Copy of Uploaded Document at the time of Examination for the Proof of Identity.

Select Document which you are uploading

--- Select Document ---

- PAN Card
- Indian Passport
- Permanent Driving License
- Voter's Card
- Bank Passbook with Photograph
- Aadhaar Card
- E-Aadhaar Card print with a photograph
- Recent Identity Card issued by a recognized School / College
- Photo Identity card issued by a Government Officer on official letterhead along with photograph
- Photo Identity card issued by a People's Representative on official letterhead along with photograph

❖ Then click on upload tab to upload the select document type.

Home

Registration/Personal Details

Domicile and Category Details

Qualification Details

Set Examination Center Preferences

Upload Photo and Signature

Upload Required Document for Proof of Identity

Preview and Validate Information

Pay Application Fee

Print Application Form

Upload Required Document for Proof of Identity

Instructions :

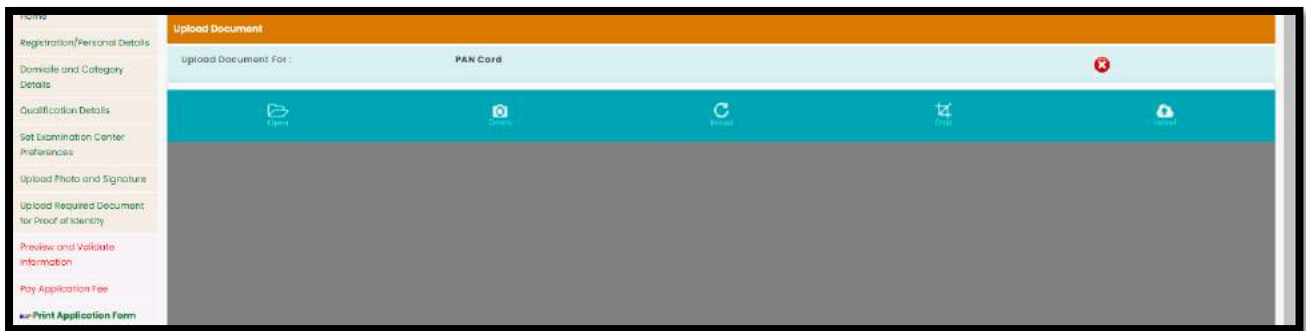
- Please Use Latest Version Of **Google Chrome** or **Mozilla Firefox** To Upload Documents.
- File Types Allowed : **pdf, jpg, jpeg, png**
- Maximum File Size Allowed : **500 KB**
- Upload any One Document from the list displayed below for the Proof of Identity.
- Carry the Copy of Uploaded Document at the time of Examination for the Proof of Identity.

Select Document which you are uploading PAN Card

Sr. No.	Document Name	Upload	View	Edit
1	PAN Card	Upload		

Save & Proceed >>>

❖ Now click on Open tab to locate the file and select the file. As shown below



- ❖ To resize the selected photo, click on “Crop” Option/tab as shown below and crop the photo. Then, to upload the photo candidate needs to click on Upload tab as shown.



- ❖ After uploading the documents, uploaded document will be displayed on screen. (The Candidate can edit or delete the document before final submission). As shown below

Home
Registration/Personal Details
Domicile and Category Details
Qualification Details
Set Examination Center Preferences
Upload Photo and Signature
Upload Required Document for Proof of Identity
Preview and Validate Information
Pay Application Fee
Print Application Form

Upload Required Document for Proof of Identity

Instructions :

- Please Use Latest Version Of **Google Chrome** or **Mozilla Firefox** To Upload Documents.
- File Types Allowed : **pdf, jpg, jpeg, png.**
- Maximum File Size Allowed : **500 KB.**
- Upload any One Document from the list displayed below for the Proof of Identity.
- Carry the Copy of Uploaded Document at the time of Examination for the Proof of Identity.

Select Document which you are uploading PAN Card

Sr. No.	Document Name	Upload	View	Edit
1	PAN Card			

Save & Proceed >>>

- ❖ After uploading the required documents candidate should click on “Save and Proceed” tab to preview and validate the information.

Step 10: Preview and Validate Information

In this the candidate needs to validate the entered information before proceeding towards final submissions.

- ❖ If the candidate wants to change the information, then he/she should click on Edit button as highlighted below,

Preview and Validate Application Form

Application No. : **225000032**

Personal Details

Candidate's Full Name		LAXMAN CHANDRASHEKHAR RATHOD	
Father's Name	CHANDRASHEKHAR	Mother's Name	SANGEETA
Marital Status	UnMarried	Spouse's Name	-
Gender	Male	Date of Birth	15/10/1994
Religion	Hindu	Region	Rural
Mother Tongue	Marathi	Annual Family Income	-- Not Applicable --
Nationality	Indian		

Permanent Address

- ❖ After Validation, if all the details filled in by the candidate are correct and final then the candidate should click on check box and “Proceed for Payment” button as shown below, for payment.

document Uploaded

Sr. No.	Document Name
1.	PAN Card

Note :

- You are required to Upload the Caste Certificate clearly mentioning the Category of the Candidate and also the remarks that the Caste is recognised as backward class in the State of Maharashtra at the time of Centralised Admission Process(CAP 2022).
- You are required to Upload the Caste / Tribe Validity Certificate in the name of the Candidate, issued by the caste validity committee of Maharashtra State at the time of Centralised Admission Process(CAP 2022).
- You are required to Upload Non-Creamy Layer Certificate issued by Sub Divisional officer or Deputy Collector of the district in addition to the caste certificate valid upto 31/03/2023 at the time of Centralised Admission Process(CAP 2022).

☐ I have read all important instructions.

[Proceed for Payment >>>](#)

Step 11: Pay Application Fee

- ❖ Candidate needs to check the details filled in the Application Form carefully before proceeding towards the Payment. After successful Payment, the Candidate will unable to make any Changes in the Application Form Details.
- ❖ To proceed towards payment, click on “Yes” as shown below.

Self Confirmation

Note :

- Please check the details filled in the Application Form carefully before making the Payment. After making Payment, you will not be able to make any Changes in the Application Form Details.

Are you sure to Proceed to Payment?

[Yes](#) [No](#)

- ❖ After Self confirmation, Details of Candidate on which Fees is Decided list will be displayed as well as details of payment as per the reservation (If applicable) The Candidate needs to click on select Tab to confirm the

payment of selected group. To pay the fees, click on “Proceed to Payment” button. As highlighted below,

Application Fee Cart

Details of Candidate on which Fees is Decided

Is Maharashtra Candidate	Yes	Category	NT 1 (NT-B)
Applied for EWS	No	Person with Disability	Not Applicable

Fees Details

Total Application Fee Required to Pay(₹)	1300/-
Online Application Fee Paid (₹)	0/-
Remaining Online Application Fee to be Paid (₹)	1300/-

Note : Following Payment has not been done. Select the Fee Type(s) for which you want to pay the fee.

Select the Fee Type to Make Payment & Click On "Proceed To Payment >>>" Button.

Select	Fee Type	Fee Amount(₹)
<input type="checkbox"/>	Application Fee With Late Fee	1300

Total Fee(₹) 0.00

Proceed To Payment >>>

- ❖ To Pay the Application Fee the Candidates needs to Select “**Razorpay**” as shown below

Payment Mode Selection

Total Amount : ₹ 1300.00

Fee Type Selected : 1

☒ Online ☐ Razorpay

Terms & Condition

☐ I agree Terms & Condition

Proceed >>>

- ❖ Then Instructions about Online Payment will be displayed on screen. Read the instructions carefully, then click on “I agree Terms & Condition”. Button As shown below

Step :01

The screenshot shows the 'Payment Mode Selection' page. At the top, a dark notification bar from 'mhtcet21.synthesyslive.com' asks for confirmation to proceed with the current payment selection, with an 'OK' button highlighted by a red box. Below this, the page displays 'Total Amount : ₹ 1200.00' and 'Fee Type Selected : 1'. Under the 'Online' tab, 'Razorpay' is selected. The 'Terms & Condition' section has a checked checkbox for 'I agree Terms & Condition', and the 'Proceed >>>' button is highlighted by a red box.

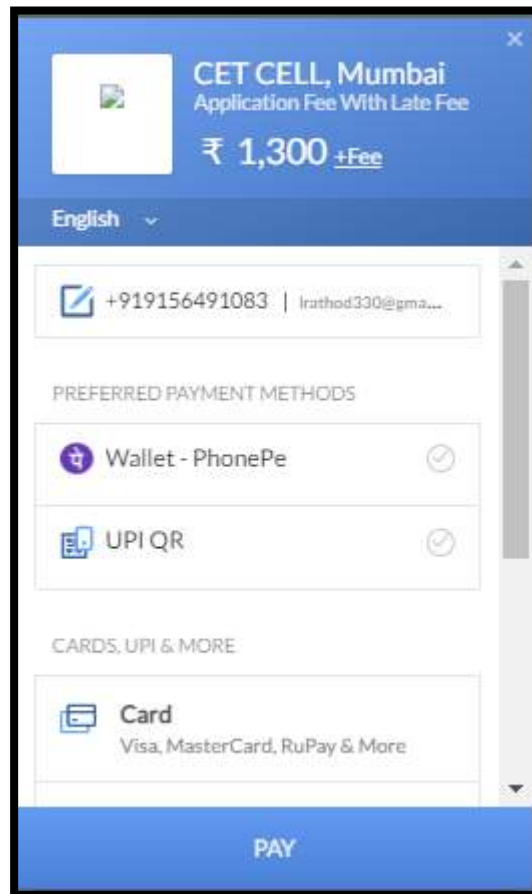
Step :02

This screenshot shows the same 'Payment Mode Selection' page as in Step 01, but without the notification bar. The 'Razorpay' option is still selected under the 'Online' tab, and the 'I agree Terms & Condition' checkbox is checked. The 'Proceed >>>' button is visible at the bottom.

❖ On click of Proceed, it will ask to select Mode of Payment, Candidate can pay fees using options:

For Example

1. Card
2. UPI/QR
3. Net banking



- ❖ If candidate selects Online Payment mode, then system will redirect candidate to Payment Gateway to proceed the Online Payment Process. Candidate can Pay the fees using Debit Card, Credit Card, Online Banking.

Follow these steps

- On the Checkout, select Card as the payment method.
- Enter the card details.
- Enter future date as the expiry date.
- Enter CVV.

- Click Pay. A sample payment page is displayed.
- Enter the OTP
- Click on Verify/Submit OTP
- On Successful payment. System automatically will display application form. where candidate can check the details and take the printable copy of application form.

UPI/QR:

If the candidate selects payment option as UPI/QR code then,

Step 1: Scan the QR Code shown on screen Using (GooglePay,PhonePay, , Etc.) or enter the UPI ID

Step 2: Once the QR code is detected, it will then take you to the UPI interface where you will be required to enter your UPI security PIN and click on the **Submit** button.

Step 3: Your payment will get confirmed and the payable amount which is as per the selected group will get deducted from your linked bank account.

❖ Net banking:

If the candidate s Select **NetBanking** as payment method.

1. Accept the Services Agreement (which are the relevant terms) and Privacy Statement.
2. Review your Payment details, and then click **Pay Now**. You'll be redirected to the NetBanking website.
3. Choose from the list of available banks and select **Continue**.
4. Sign in to your NetBanking account using your bank credentials Approve the Payment.
5. Your payment will get confirmed and the payable amount which is as per the selected group will get deducted from your linked bank account.

Step 12: Print Application Form

On successful payment of the application fee, a confirmation of the same will be displayed online. Candidates shall print the receipt for future references. After successful payment, Candidate shall take the print out of its online application form.

The screenshot shows the 'Print Application Form' page of the MAH-MBA/MMS CET-2022 application portal. On the left is a sidebar with navigation links: Home, File / Save Application Form, Check Payment History, Print Application Form, Important Links, Change Mobile Number, and Change Password. The main content area features a red box with 'Important instructions for printing' and a 'Print Application Form' button. Below this, the header includes the Government of Maharashtra logo and the text 'STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE'. The form title is 'Application Form for MAH-MBA/MMS CET Registration for the Academic Year 2021-22', with Application No. 216000023 and Version No. 1. The 'Personal Details' section contains the following information: Candidate's Full Name: KATHOD LAXMAN CHANDRASHEKHAR, Father's Name: CHANDRASHEKHAR, Mother's Name: SANDEETA, Gender: Male, Marital Status: Unmarried, Spouse's Name: -, and Date of Birth: 18/10/1994. A small profile picture of the candidate is visible on the right.

Keep a copy of MAH-MBA/MMS CET-2022 Application No., Log-In ID & Password.

Thank You