

User Manual Jobseeker Registration

1. Open URL <https://rojgar.mahaswayam.in/>
2. Go to Jobseeker tab

New User

1. Click on Register button
2. New Jobseeker Registration Page opens

The screenshot shows the 'New Job Seeker' registration page. At the top, there is a navigation bar with 'SKILL DEVELOPMENT', 'EMPLOYMENT', 'ENTREPRENEURSHIP', and 'REACH US'. A yellow banner contains 'HELPLINE 186-023-30133'. Below the banner, the page title 'New Job Seeker' is centered. The main content area is a registration form with the following elements:

- Instructions:** 'Enter the below details as mentioned in your Aadhaar Card'. A note for already registered candidates states: 'Already registered candidates please go through aadhaar verification no need to do new registration'.
- Registration Steps:**
 - Step 1: Kindly fill in personal details as in Aadhaar Card.
 - Step 2: System will validate Aadhaar details and send you OTP on mobile.
 - Step 3: Validate your mobile number using OTP.
 - Step 4: Add other details and set password to complete your registration process.
- Form Fields:**
 - First Name * (text input)
 - Middle Name * (text input)
 - Last Name * (text input)
 - DOB * (Day, Month, Year dropdowns)
 - Gender * (dropdown menu, currently 'Nothing selected')
 - Aadhaar Id * (text input)
 - Mobile * (text input)
 - Captcha * (image with 'KSAMnw' text)
- Footer:** 'Activate Windows Go to Settings to activate Windows' and 'Rojgar Chat Helpline'.

3. Candidate able to see following details
 - a. First Name
 - b. Middle Name
 - c. Last Name
 - d. DOB
 - e. Gender
 - f. Aadhar id
 - g. Mobile No
4. These all fields are mandatory fields and should enter information which are registered in UIDAI AADHAR CARD
5. Next user will get OTP in registered mobile no

The screenshot shows the OTP verification step. The page title 'New Job Seeker' is at the top. Below it, a message states: 'OTP is sent on your registered mobile number *'. There is a text input field with the placeholder 'Please enter OTP'. Below the input field are two buttons: 'Resend' (blue) and 'Confirm' (yellow).

6. Enter OTP click on Confirm button

7. Next Page show Personal details ,Qualification details,Contact details

New Job Seeker

Aadhaar Card Details

Personal Details -

First Name : YUTEEN

Middle Name * : GOVINDA

Last Name : NIKHARE

Mother's Name * :

DOB * : 17-11-1992

Sex/Gender * : Male

Country * :

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8. Enter all mandatory details and click on Create Account button.

9. SMS/Email will be sent on registered mobile number and Email-id

Old Registered User

1. Aadhar Verified User

- If User is aadhar verified in old portal then set new password from forget password functionality
- If User is aadhar verified and did not remember Login details then User should get Registration details from District Office and renew it's Registration.

2. Aadhar Not Verified User

- If User Aadhar is not verified then Enter Aadhar no

Dear User, Your account needs to be Adhar verified to avail services on new portal. Kindly provide below information to verify your Adhar, and reset password.

First Name *

Last Name *

DOB *

Gender *

Aadhar Id *

Mobile *

Email Id:

Captcha *

Captcha code

Note: Captcha code is case sensitive.

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- Aadhar/Mobile Verification Page opens
- Enter user Aadhar id number
- Entering Aadhar card no all other fields First name,Last name,Gender,DOB will be in editable mode
- If user Middle name,last name updated in aadhar card then user can update here
- Click on Submit button after entering all details
- Set new password page opens
- Set New Password
- Click on Submit button
- User will get new password message in registered mobile and Email id

While Registration user getting same matching profile

1. Click on Register button
2. New Jobseeker Registration Page opens
3. Enter all mandatory fields
4. If Candidate details matches will already registered user then pop-up opens shows matching profile

Jobseeker's List ✕

"We found below profiles matching with your personal details. Please select your profile and click on 'Confirm' button otherwise create new profile by clicking on 'Create New Profile' button."

S.no.	Reg. No.	Aadhar No.	First Name	Middle Name	Last Name	Email	Mobile No.	DOB	Gender	Registration Date
<input type="checkbox"/>	1	515C4678534	003912200381	SHRAVANI	ABC	KAWALE	8600362211	5/8/1992	Female	

[Confirm](#) [CREATE NEW PROFILE](#)

5.If Candidate profile match

- a. Select checkbox and click confirm
- b. OTP will send on registered mobile number and Set new Password

6.If Candidate Profile did not match

- a. Click on Create New Profile and process new registration